

# UNIVERSITY OF HORTICULTURAL SCIENCES, BAGALKOT

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No.R/UHSB/AC/2024-25/1316

Date: 07.12.2024

## NOTIFICATION

- Sub:** Guidelines for conduct of examinations on adoption of 6<sup>th</sup> Deans Committee recommendations for Graduate degree programmes...reg.
- Ref:** 1) This office Notification No. R/UHSB/UG/AC/1040/2024-25, dtd: 30.10.2024  
2) Minutes on Item No.2 of 38<sup>th</sup> meeting of the Academic Council held on 23.10.2024  
3) Recommendations of the Director of Education, UHS, Bagalkot  
4) Approval of the Hon'ble Vice-Chancellor, UHS, Bagalkot

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In pursuance of the above references, the Guidelines for conducting of Examinations and Evaluation system as per 6<sup>th</sup> Deans Committee recommendations in line with the norms of Indian Council of Agricultural Research (ICAR) are adopted in the University of Horticultural Sciences, Bagalkot for Graduate degree programmes for the academic year 2024-25 and onwards. The guidelines details are as below.

### **Examination and Evaluation System:**

There will be a uniform system of the evaluation and grading to be followed with Grade point average (GPA) system. The following pattern of examination is recommended by ICAR.

### **Evaluation system:**

Particulars	External theory	Internal theory (Mid-term)	Quiz / progressive assessment	Final Practical
For courses having both theory and practical components	40%	20%	20%	20%
For courses with theory only	40%	30%	20%	10% ( Assignment/ Presentations)
Courses with practical only	-	30%	20%	50% (Internal)

- For external theory examinations, the question paper will be obtained from the external experts. The Head of Departments of the respective departments will ensure due coverage of the syllabus with the provision of moderation, if necessary.
- Paper evaluation (External Exam) will be done by the course instructor(s) (other than course Teachers)/ Experts in the relevant subjects.
- The evaluation of the Skill Enhancement courses (SECs) will be done as courses with practical only.
- Usually for any subject, there will be **two quizzes** within the semester, **one before the midterm and one after**. There will be provision of corrections in between, *i.e.*, the students scoring lower than 50% marks in any one quiz can opt for appearing for a **third**

**quiz** to improve their grades. The assessment of the students through quizzes should focus on their critical thinking and creativity rather than rote reading.

- The quiz and progressive assessment can also be considered in the form of group assignments (which should encourage creativity, critical thinking and problem solving attitude).
- The evaluation of internship will be done by both i.e., **the parent institute and the host industry/ organization**. It should be 50% weightage for each. The student shall submit a report to the parent institute and present the learning before the other students and faculty after the internship programme. **The format of evaluation may be developed by the parent institute.**
- The online/MOOC courses, successfully completed by the student, will be indicated in the transcript with '**Satisfactory**' remark.
- When students take deficiency course(s), they will be assessed as '**Satisfactory**' or '**Unsatisfactory**' without any grade points.
- The evaluation will be done on a 10 point scale. 10 point = 100 marks
- The per cent of marks in a subject will be divided by 10 to obtain the grade point.

The grade point average for a semester will be calculated as follows.

$$GPA = \frac{\sum (\text{Grade point} \times \text{credit hours})_{\text{in one semester}}}{\text{Total credit hours in the semester}}$$

The Cumulative grade point earned at any stage of the course will be calculated as cumulative grade point average (CGPA) as follows.

$$CGPA = \frac{\sum (\text{Grade point} \times \text{credit hours})_{\text{until last semester}}}{\text{Total credit hours until last semester}}$$

#### **Award of Divisions**

The award of Divisions will be as follows:

<b>OGPA</b>	<b>Division</b>
5.000-5.999	Pass
6.000-6.999	II Division
7.000-7.999	I Division
8.000 and above	I Division with Distinction

If a student passes in a subject in a second attempt, **for calculation of CGPA, the grade point for the subject in the second attempt will only be considered**. The final CGPA will be named as **overall grade point average (OGPA)**, which will be mentioned in the **final transcript** of the students.

#### **a. For Courses with theory and practicals:**

##### **A. For external theory examinations: (Total 40 marks) : Time : 90 min**

- Question paper for **40 marks** may prepared as Part-A (20 marks) and Part-B (20 marks)

#### **Part-A- Question paper**

Q. I. MCQ- 15 nos : 0.5 mark each for correct answer.

(Student should answer all 15 questions) ..... **max: 7.5 marks**

Q. II. Mention **True/False** questions – 15 nos : ..... **max: 7.5 marks**  
0.5 mark each for correct answer (Student should **answer all 15** questions)

Q.III. Match the followings 10 Questions ..... **max: 5.0 marks**  
0.5 mark each for correct answer

(Student should **answer** for all questions)

Column-A	Column-B
1	A
2	B
3	C
4	D
5	E
6	F
7	G
8	H
9	I
10	J

- External Examiners for setting question papers to be selected from any of the farm universities including Karnataka, but other than UHSB.
- University head of the department has to send names and their full addresses (including email Id and mobile no.) of minimum 5 (five) faculties of farm universities of Karnataka to Controller of Examination **not later than 4 weeks** of start of the semester.
- Controller of Examination will get the approval of the list of external examiners from the Director of Education.
- Controller of Examination will get two question papers from two different external examiners and will be checked for out of syllabus questions if any, by the Head of Department stationed at main campus in the CEEC only. Out of syllabus questions if any to be replaced by Head of Department and a statement saying “there are no out of syllabus questions are present in the question paper” to be written on the question paper and submitted to Controller of Examination.

**Part-B- Question paper : 20 Marks**

Q.IV. Short answering questions : 1 mark each  
06 nos (student should answer for any 04 only) ..... **max: 4**  
**marks**

Q.V. Questions for brief answering: 1.5 mark each  
06 nos (student should answer for any 4 only) ..... **max: 6**  
**marks**

Q.VI. Questions for explain in detail, 2.5 mark each  
06 nos (student should answer for any 4 only) ..... **max: 10**  
**marks**

**For Internal theory examinations: (Mid-term) 20 marks Time: 40 min**

Q.I. Fill in the blanks- 10 nos 0.5 mark each Total - 5 marks

Q.II. True/False/ Justify 10 nos 0.5 mark each Total- 5 marks

Q.III. Short answering questions: 7 nos  
(Student has to write for 5 only)

2 marks each

Total- 10 marks

**For Quizes (2 nos) : 10 marks each**

**Time : 20 min**

Q.I. MCQ-	10 nos	0.25 mark each	- 2.5 marks
Q.II. True/False	10 nos	0.25 mark each	- 2.5 marks
Q.III . Fill in the blanks	10 nos	0.25 mark each	- 2.5 marks
Q.IV. Match the following	10 nos	0.25 mark each	- 2.5 marks

**Note:** 1<sup>st</sup> Quiz to be conducted in the 8<sup>th</sup> & 9<sup>th</sup> week, and 2<sup>nd</sup> Quiz in the 15<sup>th</sup> & 16<sup>th</sup> week of the semester.

**For Practical Exam (20 marks)**

1. Paper -I	:	(theoretical aspect)	10 marks
2. Practical record	:		05 marks
3. Assignment	:		05 marks

**Note:** Time table for the Quizes and mid-term exams will be notified by the **Controller of Examination.**

**b. For Courses with theory only:**

**Final exam : 40 marks**

- Procedure of getting question paper and its paper pattern is same as mentioned above for courses with theory and practical

**Mid-term : 30 marks**

- Question paper pattern may be similar to final exam, but the question paper to be prepared by the course teacher in consultation with the HoD at main campus.

**Assignments/Presentations : 10 marks**

One or two in the relevant subjects.

**Quizes: 2 Nos. of 10 marks each** as mentioned above for courses with theory and practical

**c. For Courses with practicals only:**

**Mid-term : 30 marks**

**Quizes : 20 marks (2 Nos)- 10 marks each**

**Final practical exam : 50 marks**

**Course teachers can design the examination patterns**

- Note:** 1) Student must secure minimum **15 marks out of 40 marks** in final examination and total of **50 out of 100 marks** to get "Pass" in any course.  
2) Evaluation of Multi Disciplinary Courses (MDC) is suggested by framing questions under different disciplines in different parts i.e., A, B, C..

By Order,

  
**REGISTRAR**  
**REGISTRAR**  
**UHS, BAGALKOT**

To: Notice Board

CWCs to:

1. All the members of the Academic Council

2. All the Deans of UHS, Bagalkot
3. The Dean Students Welfare, UHS, Bagalkot
4. The Comptroller, UHS, Bagalkot
5. The Director, SC/ST Cell, UHS, Bagalkot
6. The Controller of Examination, CEEC, UHS, Bagalkot
7. All Academic Units/Account Sections of all colleges, UHS, Bagalkot
8. The Personal Secretary to the Hon'ble Vice-Chancellor, UHS, Bagalkot

**Copy submitted to:** The Director of Education, UHS, Bagalkot